

Shadforth Parish Council

Shadforth Parish Council
Sherburn Hill Community Hub
Front Street
Sherburn Hill
DH6 1PA

Minutes - Shadforth Parish Council

In accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972, Members are hereby summoned to attend a meeting of the Shadforth Parish Council on Tuesday 4th February at 6.00pm, Sherburn Hill Community Hub.

- 01-0225 Attendees: [Cllrs Thompson, Martin, Beattie, Flude, Herbert, Nixon, Jobling, Heron & Clerk](#)
- 02-0225 Apologies: [None](#)
- 03-0225 To receive disclosures of interest in any matters on the agenda: [Cllr Martin disclosed an interest in allotments and Sherburn Hill Hub. Cllr Nixon disclosed an interest in Sherburn Hill Hub. Cllrs Heron and Jobling disclosed an interest in allotments and garages. Cllr Herbert disclosed an interest in Shadforth items. Cllrs Beattie and Flude disclosed an interest in RT Projects.](#)
- 04-0225 To agree that the minutes from the last ordinary meeting of 14th January 2025 are a true record: [Agreed](#)
- 05-0225 To receive an update from the Clerk: [Precept application has been submitted. The Parish Paths / Bridleways and Cemetery tender has been posted on our website and we have had 3 contractors interested so far; the closing date for applications is 28th February 2025.](#)
- [The Shadforth Village Hall floor work is now complete with pleasing results. We have received an email of thanks for our donation towards the cost of the replacement.](#)
- [Clerk has emailed SHCH asking if we can install a small notice board near our post box for SPC newsletters, minutes and agendas. This needs to be agreed by Trustees at the Hub.](#)
- [Clerk to chase web provider for new Gov.uk website domain and email address.](#)
- 06-0225 To agree any payments that need to be made:
- | | |
|------------------|----------------------------|
| Clerks Salary | £440.61 |
| HMRC | £110.00 |
| Clerks Expenses | £23.72 |
| AA Groundcare | £630.00 |
| SHCH – Room Hire | £150.00 (5 months Jan-May) |

- 07-0225 To receive an update on Shadforth Cemetery: Clerk has met with a Pest Control organisation recommended by DCC. They are member of the British Pest Control Association. They are going to survey the Cemetery and give us advice and a quote for dealing with the problem of moles.
- 08-0225 To receive an update on the creation of a mining memorial in Sherburn Hill: No further news to date
- 09-0225 To receive an update on the creation a community woodland walk on a piece of land owned by DCC in Sherburn Hill: New sensory and finger maze boards have been ordered. Taylormade are generously providing the posts for the boards. The benches have been delivered and a DCC contractor will install them. There will be 5 bird boxes ordered, each one for a different species of bird. Cllr Thompson is organising a litter pick with Durham Civic Pride; hopefully this will be by the end of February. Cllr Thompson is also speaking with RT Projects and hopefully organising a lantern parade around Eastertime.
- 10-0225 Clerk has prepared the 2025-26 budget and would like present to Councillors for review and sign off: To carry forward to next meeting for approval and sign off.
- 11-0225 To receive an update on Churchill Terrace allotments: A vehicle which had not moved for almost 18 months has been removed by its owner. We are awaiting confirmation that the next two people on our Allotment waiting would like to take over the tenancies. One of our allotment tenants will be organising a small skip for garden waste and it will be placed in the carpark area behind Churchill Terrace. We ask that residents do not use the skip for their own use.
- 12-0225 To discuss the allotment waiting list and how it is affected if the first person on the waiting list does not want the next available plot but would like to wait for another plot: Agreed that should the next person on the Allotment waiting list does not want the plot offered to them, then they would have to re-apply and be added to the bottom of the waiting list.
- 13-0225 To discuss the problem of flooding between Shadforth and Ludworth: To move forward to next Parish Council meeting.
- 14-0225 To discuss the problem of pollution into Shadforth beck: To move forward to next Parish Council meeting.
- 15-0225 To review current cemetery charges and agree to start any increases from 1st April 2025: To move forward to next Parish Council meeting.
- 16-0225 To receive updates from Parish Councillors: None
- 17-0225 To receive updates from County Councillors: None
- 18-0225 Public questions or comments, 5 minutes max: None

- 19-0225 Matters arising from previous minutes which have not been covered above:
[None](#)
- 20-0225 To receive any items for the next meeting: [Clerk is pulling together the 2024-25 accounts so they are ready for internal audit mid May.](#)
- 21-0225 Any other business: Future planned Parish Council meetings – [Tuesday 11th March, Tuesday 15th April, Tuesday 13th May](#)