

Shadforth Parish Council

Shadforth Parish Council
Sherburn Hill Community Hub
Front Street
Sherburn Hill
DH6 1PA

Minutes - Shadforth Parish Council

In accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972, Members are hereby summoned to attend a meeting of the Shadforth Parish Council on Tuesday 1st July at 6.00pm, Sherburn Hill Community Hub.

- 01-0725 Attendees: [Cllrs Herbert, Nixon, Jobling, Martin, Heron, Thompson and Parish Clerk](#)
- 02-0725 Apologies: [None](#)
- 03-0725 To receive disclosures of interest in any matters on the agenda: [Cllrs Martin, Nixon and Herbert declared an interest in Sherburn Hill Hub. Cllr Martin disclosed an interest in allotments; Cllrs Jobling and Heron disclosed an interest in allotments and garages.](#)
- 04-0725 To agree that the minutes from the last ordinary meeting of 15th April 2025 are a true record: [The minutes from 15th April were approved and will now be published.](#)
- 05-0725 To receive an update from the Clerk:
- a) Email from a resident regarding the Durham – Hartlepool 24 service. We will pass this to the County Councillors.
 - b) Boardwalk issue. DCC have visited the area and find the boardwalk is passable and will carry out repair work.
 - c) ROSPA have made their inspection of skatepark in Ludworth; we are waiting on their report.
 - d) We have had an allotment resignation. We have invited for next person on the waiting list for a visit. No rent payable until 1st October 2025.
 - e) The annual accounts were emailed to our external auditor on 17th June. We generally receive a 'Note of Completion' in October. Once received, the audited AGAR will be published.
 - f) Dispensation form – this form enables a Councillor to discuss and vote on an item they have disclosed an interest in. This must be emailed to the Clerk 3 days prior to meeting. It can be dated up to April 2029 to cover the councillor's duration of office.
- 06-0725 To agree any payments that need to be made:
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| Clerks Salary | £550.67 |
| HMRC | £137.60 |
| Clerk's expenses | £25.52 |
| Internal Audit fee | £230.00 |

ROSPA fee – awaiting invoice	£96.00
CDALC annual membership	£385.34
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| Little Treasures | £100.00 |
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- 17-0725 To discuss and agree a bonfire rule to add to the allotment tenancy agreement: [As above. We are taking advice on bonfires at the allotments, and we will seek a solution from the NCAA, DCC and other parish councils that own allotments.](#)
- 18-0725 To receive updates from Parish Councillors: [None to add.](#)
- 19-0725 To receive updates from County Councillors: [None to add.](#)
- 20-0725 Public questions or comments, 5 minutes max: [None to add.](#)
- 21-0725 Matters arising from previous minutes which have not been covered above: [An animal was attacked by another animal in the back lane behind Churchill Terrace. The owners involved are dealing with this incident.](#)
- 22-0725 To receive any items for the next meeting: [None to add.](#)
- 23-0725 Any other business: Future planned Parish Council meetings:

[No meeting August 2025, 9th September 2025, 7th October 2025, 4th November 2025, 2nd December 2025](#)

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