Shadforth Parish Council

Shadforth Parish Council
Sherburn Hill Community Hub
Front Street
Sherburn Hill
DH6 1PA

Minutes - Shadforth Parish Council

In accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972, Members are hereby summoned to attend a meeting of the Shadforth Parish Council at 6pm on Tuesday 2nd June 2026.
Location: *Shadforth Village Hall*

01-0626 Attendees: Cllrs Herbert, Heron, Nixon, Thompson. County Cllrs Taylor and Brown. Parish Clerk. 2 members of the public.

02-0626 Apologies: Cllr Jobling apologies received 5th June. Noted.

03-0626 Declarations of Interest: Cllrs Herbert, Nixon and Thompson declared an interest in Sherburn Hill Hub. Cllr Heron disclosed an interest in allotments and garages.

04-0626 To consider approval of minutes of the AGM held Tuesday 5th May 2026: Approved

05-0626 To consider approval of minutes of the APM held Tuesday 5th May 2026: Approved

06-0626 Cllr Herbert (Chair) to approve and sign **Section 1** Annual Governance Statement and **Section 2** Accounting Statements of the Annual Governance and Accountability Return 2025-26: Both sections of the AGAR were signed by the Clerk and Cllr Herbert.

07-0626 Agree date of next meeting: Tuesday 21st July 2026 at Ludworth Community Centre.

08-0626 To receive updates from County Councillors not mentioned above: Cllr Taylor mentioned s106 funds that may be available to the Parish Council for essential work to Shadforth Cemetery. She will send contact details to the Clerk, who will look at application. She also noted the water supply had been disrupted in Sherburn Hill. Residents need to direct their issues to NWL, not DCC. We chatted about traffic calming at Sherburn Hill crossroads and the PC will direct queries to DCC.

09-0626 To receive public questions,10 minutes: None received.

10-0626 To agree any payments that need to be made:

Clerks Salary	£426.29
HMRC	£284.00

Hugofox DD	£11.99
Shadforth Village Hall booking	£20.00
DAY donation	£500.00

11-0626 Discussion regarding a grant / donation to DAY: We have received a grant application for £1000 from DAY. The funds will go towards activities for children and young adults from all 3 of our villages. The Councillors agreed to donate £500 to DAY, payable immediately and will review a further £500 in October.

12-0626 To agree or disagree to allow an allotment tenant to install a shallow pond on their allotment: Agreed in principle at previous meeting, but councillors require dimensions of the proposed pond: Clerk has asked tenant for dimensions, but they have not yet replied. Clerk will send a further email, suggesting the pond should be no deeper than 50cm.

13-0626 To discuss erecting a small fence along the external side of allotments 7 & 10 adjacent to George Street – continued from previous month: Cllr Heron has received a quote for 19m fencing. This is out of the Council's budget so project is currently on hold. Clerk to ask our Contractor if he has any ideas or can recommend someone to erect a fence.

14-0626 To discuss Garage plot 3 base and required work: The tenant is struggling to find anyone to do the work. Question raised should we approach our contractor? Also discussed that the Council should keep its land tidy and strive to maintain and improve. However, allotment and garage plots are handed over to new tenants 'as seen'. We also discussed a large hole that was dug on one of the Council's allotment plots, which is dangerous and beginning to collapse. We will discuss further at the next meeting.

15-0626 To discuss correspondence received regarding a defect in the road in Shadforth Village – continued from previous month: This is a Highways issue and both Cllr Taylor and the Council will write to the Highways Department.

16-0626 Discuss recurring accidents at Sherburn Hill Crossroads – continued from previous month: We have had no reply from police regarding the number of accidents in the last 3 years. There have been 2 further incidents since our last meeting. Cllr Taylor has emailed Highways and the case number is FS 836695861.

17-0626 To discuss an enquiry from a member of the public who would like to install a plaque in Shadforth Cemetery. Further update after site visit: Cllr Herbert and the Clerk arranged a meeting with the enquirer and offered to have one of the metal benches refurbished and install a memorial plaque on it. We will contact the Clean and Green Team to ask for their assistance. The Clerk has found various suppliers of suitable plaques and will select one once we have heard back about our painting enquiry.

18-0626 Discuss Shadforth Cemetery and a plan of action for work required – continued from previous month: Clerk has been in touch with a few contractors that specialise in cemeteries but had no reply from any of them.

We will approach our usual contractor to see if this is something they are able to do for us.

19-0626 Planning Application: DM/26/00873/PA56 – Proposal to access track in field – continued from previous month: Residents were not given the correct notices by planning. For some residents the track is out the back of their gardens. Cllr Herbert will write to planning from the Council's perspective. The correct notices should have been given to give public the opportunity to object.

20-0626 To receive updates from Parish Councillors, 5 minutes: Cllr Nixon will commence much needed restoration of the noticeboards in Ludworth and Sherburn Hill. Cllr Thompson will approach Taylormade to see if they can supply suitable planters for the Wild Flower Meadow in Sherburn Hill. Clerk to contact Shadforth Village Hall about the dimension of a planter they require for a Christmas Tree in the village.

We are planning on holding the Parish Council meeting in Shadforth and Ludworth, periodically. Please keep an eye out here for further updates.

We will not hold a meeting in August 2026.